

## CONFERENCE REGISTRATION FORM

### Tax Invoice – GST Registration Number 10-385-946

Please complete this form, take a copy for your records and forward it to the address below:

If completing this form electronically please mark the boxes by clicking on the relevant one, it will automatically check.  
Please email to: [glenda@hardingconsultants.co.nz](mailto:glenda@hardingconsultants.co.nz)

### Personal Information

Surname \_\_\_\_\_ Title Dr  Mr  Mrs  Ms  Miss  Prof

First Name \_\_\_\_\_

Position/Title \_\_\_\_\_

Organisation \_\_\_\_\_

Postal Address \_\_\_\_\_

City \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Facsimile ( ) \_\_\_\_\_

Cellphone ( ) \_\_\_\_\_

Email \_\_\_\_\_

Special Requirements (eg dietary, disabilities) \_\_\_\_\_

Name for name badge (if different from above) \_\_\_\_\_  
(eg Professor Anthony Smith or Anthony Smith or Tony Smith)

Partner's Name if attending any functions \_\_\_\_\_

If you do not wish your name to be included in the delegate list please check the box

### Registration Fees

(All fees include GST of 12.5%)

Early Bird to 26 September 08

Standard After 26 September 08

	Early Bird to 26 September 08	Standard After 26 September 08	
Conference	\$690.00	\$790.00	\$ _____
Single Day (excludes all social functions)			
* Monday	\$250.00	\$320.00	\$ _____
* Tuesday	\$250.00	\$320.00	\$ _____
* Wednesday	\$250.00	\$320.00	\$ _____
Fundamentals Workshop Thursday 6 November	\$618.75	\$720.00	\$ _____
Fundamentals Workshop – IPENZ Members	\$556.87	\$648.00	\$ _____
Fundamentals Workshop – Volunteers	\$101.25	\$168.75	\$ _____
Non IPENZ Transportation Group Member Surcharge Note IPENZ Transportation Membership costs \$70.38	\$ 84.38	\$ 84.38	\$ _____

Registration Fees Sub-Total (incl. GST) \$ \_\_\_\_\_

### I intend to take part in the Technical Tour on Tuesday afternoon

Resolve Group and GreenRide ([www.greenride.com](http://www.greenride.com)) are pleased to offer internet based secure ride sharing services to the conference. If you are interested in registering for the Rideshare or Carpool option, which is an opportunity to share your car or other transport between the venue and the airport, work or home, please tick the box.

### Registration Fee for Conference includes

* Attendance at all conference sessions	* Lunches – Monday to Wednesday
* Bag and contents	* Morning and Afternoon Teas - Monday to Wednesday
* One ticket to the Welcome Dinner on Sunday evening	* One ticket to the Conference Dinner on Tuesday evening

## Social Functions

(All fees include GST of 12.5%)

### Welcome Dinner – Sunday 2 November 2008, at Okurukuru

One ticket to this function is included in your registration fee

Yes; I will be attending this function

No; I won't be attending this function

Additional Okurukuru Dinner Tickets - Number of tickets

@ \$112.50 inc GST

\$ \_\_\_\_\_

### Conference Gala Dinner – Tuesday 4 November 2008, at Bowl of Brooklands

One ticket to this function is included in your registration fee

Yes; I will be attending this function

No; I won't be attending this function

Additional Conference Dinner Tickets - Number of tickets

@ \$168.75 incl GST

\$ \_\_\_\_\_

## Accommodation

(Please note all room rates include GST of 12.5%)

**Note:** To make an accommodation booking, you must either pay a minimum of one night's deposit or provide a credit card number to guarantee this booking. No charges will be made to this card until you settle your own account on check out. If you prefer you may pay the full amount by cheque. Please note that if you register on-line then one night's deposit will be credited to your credit account.

### Copthorne Grand Central

Standard Room @ \$150.00 incl GST per night

Single

Queen

Share Twin

Superior Room @ \$165.00 incl GST per night

Single

Queen

Share Twin

### The Waterfront Hotel

Executive Room @ \$180.00 incl GST per night

Single

Queen

Share Twin

### The Devon Hotel

Business Rooms @ \$152.00 incl GST per night

Single

Queen

Share Twin

Superior Rooms @ \$184.00 incl GST per night

Single

Queen

Share Twin

### Brougham Heights Motel

Studio Rooms @ \$143.00 incl GST per night

Single

Queen

Share Twin

One Bedroom @ \$159.50 incl GST per night

Single

Queen

Share Twin

Two Bedroom s @ \$176.00 incl GST per night

Single

Queen

Share Twin

Date of Arrival \_\_\_\_\_ Date of departure \_\_\_\_\_ Expected Check in Time \_\_\_\_\_

### Smoking/Non-smoking Rooms

Please indicate your preference Smoking  Non-smoking

If you are sharing the room please give the other person's name: \_\_\_\_\_

## Payment Summary

Method of Payment (please check the appropriate box) Credit Card  Cheque  Direct Credit  Invoice me please

* Registration Fees Sub-Total	\$ _____
* Social Functions Sub-Total	\$ _____
* Accommodation Deposit or Payment	\$ _____
<b>Total</b>	<b>\$ _____</b>

## Payment Options

Tax Invoice – GST Registration Number 10-385-946

Please make your cheques payable to "The Institution of Professional Engineers NZ"

If paying by direct credit, please credit the IPENZ Westpac bank account no 03 0518 0134476 00

Please check card type MasterCard  Visa  Amex  Diners Club

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ / \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please note the cancellation policy as outlined on the website applies.

Please complete this form, take a copy for your records and forward it to address details or email as below